

Small Business Questionnaire
(This relates to your Schedule C activity)

Please complete, sign and date, and return this form to Nelson Tax & Accounting as soon as possible. We cannot prepare your income tax return until we have this information.

1. Does your business operate as an LLC that has been registered with the Minnesota Secretary of State?

☐ Yes ☐ No

If yes, fill out the name of your LLC here: _____

2. Does your business have an EIN?

☐ Yes ☐ No ☐ Applied for

If yes, include the number here: _____

3. Did you file your annual registration with the Minnesota Secretary of State for 2022?

☐ Yes ☐ No, I'll do my own ☐ No, please do it for me

4. Do you have a home office? Remember, you must use part of your home **exclusively** and **regularly** as your principal place of business or as a place where you meet patients, clients, or customers.

☐ Yes ☐ No If yes, provide home office information with your tax documents as outlined on your organizer. If your home office is new this year, complete the Home Office Worksheet found on our website or call us for a copy.

5. Do you use a vehicle in your business?

☐ Yes ☐ No If yes, fill out the Vehicle Expense Worksheet & include it with your tax documents. The form can be found on our website or call us for a copy. Make sure to answer all the questions and sign the worksheet.

6. Do you do business in any other state? (e.g., sales, speaking engagements, internet sales, etc.)

☐ Yes ☐ No If yes, contact us to discuss or include income and expense detail by state with your tax documents.

Please contact Nelson Tax & Accounting with any questions at 651-455-4621.

Print Name

Signature

Date